

## FEBRUARY 2025

7 February	<a href="#">Professional Members Circle: How to maintain my designation</a>	Online
19 February	<a href="#">Getting Up To Speed (GUTS): The Key to Future Proofing Your Career</a>	Online

## MARCH 2025

3-7 March	<a href="#">Masterclass: Business Administration (Johannesburg)</a>	In person
12 March	<a href="#">AI and the Administrative Professional</a>	Online
19 March	<a href="#">Getting Up To Speed (GUTS): Empowerment and Leadership</a>	Online

## APRIL 2025

31 March - 4 April	<a href="#">Masterclass: Business Administration</a>	In person
4 April	<a href="#">Professional Members Circle</a>	Online
7-11 April	<a href="#">Professional Designation Masterclass</a>	In person
16 April	<a href="#">Getting Up To Speed (GUTS): Future Focused</a>	Online

## MAY 2025

14 May	<a href="#">Getting Up To Speed (GUTS): Community and Support</a>	Online
19-23 May	<a href="#">Masterclass: Business Administration (Durban)</a>	In person
21 May	<a href="#">Webinar: Cultural Intelligence</a>	Online

## JUNE 2025

6 June	<a href="#">Professional Member Circle</a>	Online
9-13 June	<a href="#">Professional Designation Masterclass (Cape Town)</a>	In person
18 June	<u>Getting Up To Speed: Collaboration and Unity</u>	Online
25 June	<a href="#">National Administrative Excellence Awards</a>	In person
25-27 June	<a href="#">OPSA Conference Johannesburg</a>	In person

## JULY 2025

7-11 July	<a href="#">Professional Designation Masterclass (Durban)</a>	In person
16 July	Getting Up To Speed: TBA	Online
21-25 July	<a href="#">Masterclass: Business Administration (Johannesburg)</a>	In person

## AUGUST 2025

8 August	<a href="#">Professional Member Circle: Celebrating Womens Day</a>	Online
11-15 August	<a href="#">Professional Designation Masterclass (Johannesburg)</a>	In person
20 August	<u>Getting Up To Speed: Becoming An Indispensable Assistant</u>	Online

## SEPTEMBER 2025

15-19 September	<a href="#">Masterclass: Business Administration (Durban)</a>	In person
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## OCTOBER 2025

3 October	<a href="#">Professional Member Circle</a>	Online
6-10 October	<a href="#">Professional Designation Masterclass (Cape Town)</a>	In person
15 October	GUTS: TBA	Online
20-24 October	<a href="#">Masterclass: Business Administration (Cape Town)</a>	In person
19-21 November	<a href="#">OPSA Conference Cape Town</a>	In person

## NOVEMBER 2025

19-21 November

[OPSA Conference Cape Town](#)

In person

## DECEMBER 2025

5 December

[Professional Member Circle](#)

Online